



Discovery Park Student Advisory Board Guidelines

Purpose

- To provide advice and input for planning and executing of events and services to students at Discovery Park
- To increase student engagement with the Center for Student Affairs
- To assist the Center for Student Affairs in understanding student issues and concerns
- To provide assistance in marketing the Center for Student Affairs programs and services to students

Structure

- One student from each academic department located at Discovery Park
 - Learning Technology
 - Library and Information Science
 - Mechanical Engineering
 - Electrical Engineering
 - Computer Science
 - Materials Science
 - Engineering Technology
 - A graduate student (if rest of the members are undergraduate students)
 - Maximum of 8 students

Responsibilities

The advisory board members are expected to fulfill all the following:

- Attend all monthly meetings – we highly recommend students only apply if they can be available for these dates.
 - Fridays at noon - September 16, October 7, November 4, January 20, February 10, March 9, April 13 (Lunch will be provided)
 - Not determined if May meeting is necessary
- Contribute in shaping short and long-term programming objectives of CSA
- Regularly attend large CSA events to observe and discuss at the meetings
- Actively address student needs and concerns on behalf Discovery Park students

Rewards

- Represent the voices and experiences of Discovery Park students
- Shape the Center for Student Affairs programs, services and policies
- Gain leadership experience

Selection Process

Students should demonstrate good academic standing (2.5 GPA or above), effective communication and interpersonal skills, and agree to a one-year commitment. **We will accept nominations from August 25, 2011 – September 7, 2011.** Ideal student candidates can be nominated in four different ways:

- Faculty nomination
- Staff nomination
- Peer nomination
- Self nomination

To nominate an individual, contact the CSA office via phone or email - 940.369.5847 or dplife@unt.edu with student name and contact information (email preferred). When CSA receives a nomination, a staff member will notify the student of his/her nomination and invite them to fill out an application.